

FILM RECEIPT			DATE	
TO : 25X1A9a			6 MAR 62	
FROM: [REDACTED]			REQUESTER'S REFERENCE NO. R 200927	
FILM DESCRIPTION				
FILM NO.	TITLE	CLASSIFICATION	PRINT NO.	DUE BACK DATE*
R 6124	PLAIN LETTERS (PRINCIPLES OF PAPERWORK MNOR)	OU O	1	6 MAR 63
R 6125	MOVING THE MAIL (WITH INSTRUCTION SHEET)	OUO	1	" " "
R 6126	BETTER CORRESPONDENCE PRACTICE- " " "	OUO	1	" " "
R 6127	MAKING YOUR FORMS ( " " " )	OUO	1	" " "
R 6128	RECORDS DISPOSAL ( " " " )	OUO	1	" " "
ACKNOWLEDGEMENT AND CERTIFICATION				
<p>I HEREBY ACKNOWLEDGE RECEIPT OF THE ABOVE MOTION PICTURE FILM(S) FROM GRAPHICS REGISTER. FURTHER, I HEREBY CERTIFY THAT I WILL COMPLY WITH THE SECURITY CLASSIFICATION OF EACH ITEM AND SO CONTROL THIS MATERIAL THAT IT WILL BE AVAILABLE ONLY TO THOSE WITH APPROPRIATE SECURITY CLEARANCE AND WHO HAVE A NEED-TO-KNOW ITS CONTENTS.</p>				
DATE		SIGNATURE OF BORROWER		PHONE
<p>*FILMS ARE SUBJECT TO OTHER SHOWINGS. NON-COMPLIANCE WITH "DUE BACK DATE" DISRUPTS TRAINING SCHEDULES. REQUESTS FOR LOAN EXTENSION SHOULD BE DIRECTED TO CODE 143, EXT. 3121.</p>				

FORM NO. 355  
NOV 54

(33)

25X1A9a

25X1A6a

FROM [REDACTED] Records Mgt.		NO. <b>C463656</b>
[REDACTED]		DATE <i>15 June 62</i>
TO: <b>OCR/Graphics</b>		TYPE OF MATERIAL
[REDACTED]		ENVELOPE (S)
<b>1E4810</b>		PACKAGE (S)
		OTHER
		<b>1 case film</b>
LOG DATA		
<p>Returned 5 films on Recds Mgt Workshops          which were borrowed from Navy - to be held by          OCR/Graphics - [REDACTED] - We can borrow          whenever we want.</p>		
25X1A9a		

3